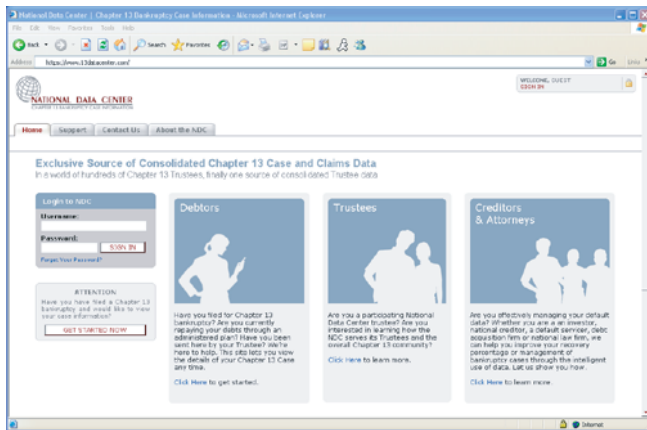


REGISTRATION COMPLETE

If you have correctly followed the 3 steps, a confirmation screen will appear stating you have successfully registered with the National Data Center.

⊕ Your Username and Password will be sent to the email provided during registration.

⊕ You will automatically be re-directed to the National Data Center homepage. Once there, enter your Username and Password into the grey box in the upper left-hand corner.



Helpful Hint: Write down your Username and Password on a piece of paper and keep it in a safe place.

CONTACT THE NDC

If you are having trouble registering for a new Username and Password please click on the "Contact Us" tab and fill out the requested information.



Once in the "Contact Us" window, it is very important that ALL information is entered into the form. Providing the requested information will minimize the necessary steps in establishing a user account.

CONTACT THE NDC continued

⊕ Be specific when writing your message so that your questions can be addressed promptly.

Contact the National Data Center

Fill out the form below to contact the National Data Center. Our account representatives try their best to respond to your request within 48 hours, and they usually reply in a much shorter time. For specific case questions you may try looking for an instant answer in our [Frequently Asked Questions \(FAQ's\)](#) section before sending us a request.

(* REQUIRED)

Member Type * Please Select Member Type

First Name *

Last Name *

Email Address *

Phone Number *

(FOR DEBTORS ONLY)

Trustee Name Please Select Your Trustee

Case Number

Message *

⊕ Once you have input all the requested information, Click **Send**.

⊕ Please expect 1-2 business day response time.

The National Data Center handles Chapter 13 cases for the entire United States. We will respond to your request as quickly as possible.

You may also contact the National Data Center by calling (866) 938-3639. Please have the following information ready when calling the National Data Center:

- ⊕ Case Number
- ⊕ Name of Client's Chapter 13 Trustee
- ⊕ Social Security Number
- ⊕ Email Address

NOTE: The National Data Center (NDC) consolidates data from a majority of Chapter 13 Trustees. This information is sent to us by the Chapter 13 Trustee and then posted on www.13datacenter.com for parties-in-interest to access. Specific questions pertaining to your client's case must be directed to the Chapter 13 Trustee assigned to your client's case. The NDC cannot answer any questions regarding data posted on the website.



NATIONAL DATA CENTER
CHAPTER 13 BANKRUPTCY CASE INFORMATION

HOW TO ACCESS YOUR CLIENT'S CHAPTER 13 CASE INFORMATION ON THE INTERNET

Welcome! This website resource has been made available by your Chapter 13 Trustee to give you the latest information on your client's Chapter 13 Bankruptcy case. The service is free to debtor attorneys to help you clearly monitor the progress your client is making in their case. To view your client's case online, you must first register for a Username and Password.

To begin, enter www.13datacenter.com into your Internet browser and click the **Register** link at the bottom of the Creditor & Attorneys box, as shown below.

Creditors & Attorneys



Are you effectively managing your default data? Whether you are an investor, national creditor, a default servicer, debt acquisition firm or national law firm, we can help you improve your recovery percentage or management of bankruptcy cases through the intelligent use of data. Let us show you how.

[Click Here](#) to learn more.

Debtor Attorneys
[Register](#) to view your client's cases.

DEBTOR ATTORNEY REGISTRATION FOR CASE ACCESS

STEP 1

After Clicking on "Get Started Now" you will be asked a series of questions to confirm your client's information.

 **Step 1** Enter Case Information  **Step 2** Security Questions  **Step 3** Create User Account

In order to gain access to view your client's bankruptcy case information, you must first verify certain information. Please enter all information exactly as it appears on your client's court issued petition.

(* REQUIRED)

Client's First Name *

Client's Last Name *

Client's Case Number * XX - XXXXX

Client's SSN * XXX - XX - XXXX

It is very important that you enter your information **EXACTLY** as it appears on your client's petition: first and last name, case number and social security number.

NOTE: Case number must be 7 digits.

After you have entered all the requested information, **Click Submit**. If the information was entered incorrectly you will return to Step 1. Please re-check your information and Click Submit again.

If you receive multiple error messages please use the form on the "Contact Us" tab. An NDC representative will contact you by email to assist in setting up an account.

STEP 2

After submitting your information on the first screen you will be taken to the second screen, Step 2.

 **Step 1** Enter Case Information  **Step 2** Security Questions  **Step 3** Create User Account

Please select the correct choice from each of three lists below as the information appears on your client's court issued petition.

(* REQUIRED)

Client's Creditor Name *

Client's Mailing Address *

Client's Trustee Name *

CREDITOR NAME – Please select one of the creditor names listed. The creditor name that you select must be one of the creditors listed on your client's petition.

MAILING ADDRESS – Please select your client's correct mailing address. The mailing address should be your client's personal mailing address, and not the mailing address of the creditor.

TRUSTEE NAME – Please select the name of the Chapter 13 Trustee that has been assigned to your client's case. The name of the trustee assigned to your client's case is on your client's petition. **Click Submit**.

STEP 3

After correctly answering the questions on the second screen you will be taken to the third screen, Step 3.

 **Step 1** Enter Case Information  **Step 2** Security Questions  **Step 3** Create User Account

Do you have an existing NDC User Account?

☐ Yes
☒ No

To complete the New Debtor Attorney Access application process please select a Username and Password, maximum 8 characters each, and enter your active email address. You will receive a confirmation email after successfully setting up your NDC User Account.

(* REQUIRED)

First Name *

Last Name *

Firm Name *

Username *

Confirm Username *

Password *

Confirm Password *

Email Address *

Confirm Email Address *

FIRST NAME – Your First Name.
LAST NAME – Your Last Name.
FIRM NAME – Your Law Firm's Name.

USERNAME – Choose a Username that you would like to use to log on to view your case information. (maximum 8 characters)

PASSWORD – Choose a password and enter it. (maximum 8 characters)

EMAIL ADDRESS – Enter your Email Address. **Click Submit**.